

Lemon Bay Isle-POA

Membership Meeting Minutes

November 18, 2025

Bruce Ramos called the meeting to order at 9:02 am and asked that all phones be silenced. Bruce led the membership in the Pledge of Allegiance followed by a moment of silence. There were 28 members in attendance for a quorum. There were no new members present at the meeting.

The roll of officers was called by the Secretary. Bruce Ramos, Tom Barnes, Sue Schoppman, Alli Armstrong, Maryjo Vanwinkle and Renee Dickinson were present. Carol Roffe was absent with reason.

Bruce reminded the membership that if they had any questions to come to the microphone and that they had 3 minutes to speak. Alli would be the timekeeper.

Bruce discussed that while the meetings operate under Robert's Rules of Order, we also operate under FL State Law. Some owners have stated that Robert's allows any topic to be discussed at meetings even if not on the agenda and for however long they want. However, FL Title XL, chapter 720.306 allows POA's "to adopt reasonable rules governing the frequency, duration, and other manner of member and parcel owner statements..."

As state law overrules Robert's Rules of Order, the Board does have the authority to limit discussion to agenda items only including a time limit. Bill Butland brought up that owners should be able to discuss other than agenda items at meetings. It has always been the case in the past. While the Board has the authority to limit discussion to agenda items only, Bruce agreed that items not on the agenda could be brought up for discussion. However, no action or vote could be taken if it is not on the agenda. This is because owners may decide not to attend a meeting based on listed agenda items. If a non-agenda item is acted or voted on this would not be legal.

President Bruce Ramos welcomed back the membership to another season at Lemon Bay Isle. He thanked those in attendance. And if there was anyone in attendance that has not received their welcome packet yet, there are some at the back of the room.

Secretary's Report-Renee Dickinson reported the minutes of April 15, 2025, membership meeting was emailed to the membership on April 18, 2025. They are also posted on the website. There was one correction to the minutes. Bob and Wendy Lunts were the new members present at the meeting.

Bruce moved for the membership to approve the minutes. The motion was seconded, and the vote was carried to approve the minutes by the members.

The Special Board Meeting Minutes from June 30, 2025, were approved by the Board but did not get sent out to the membership. These minutes were not posted to the website until November.

The Special Board Meeting Minutes from September 9, 2025, were approved by the Board and emailed to the membership on September 13, 2025. They are also on the website.

The Board Meeting Minutes from November 4, 2025, were approved by the Board and posted to the LBI Website on November 10, 2025. Nancy Fournier brought attention to a mistake made in the minutes. The corrected minutes are posted on the website.

Treasurers Report-Sue Schoppman reported to the membership there is \$1344.56 in the checking account, \$12,975.38 in the savings account, and 26,562.34 in the CD. Sue will print copies of the report to those who would like a copy of the report.

Committee Reports

Maintenance Common Property/Front Islands, Etc. - Tom Barnes reported that the light fixtures on top of the front entrance signs will be removed with the help of a few volunteers.

The electrical system on the island was found to be in disrepair last year before the Christmas lighting. Temporary repairs were made. A bid was secured to trench in and replace the underground wires, but the proposal was too expensive. He thinks that we (he and a couple of volunteers) could dig the trench and the underground conduit and wires and hire an electrician to install the receptacles and connect them to the existing service to minimize the cost of the repair.

The water for the sprinkler system on the front island did not pass the back flow test. Tom contacted the water department and to replace the part needed would be close to \$1000. He sought a plumber to see if it could be rebuilt, but if it could not be rebuilt, to replace it his fee would be around \$700. This will be brought to the membership next month for a vote.

Tom also reported that the firms already doing services maintaining POA property have notified him that they will continue their services at the same cost as this year.

Property Owners Maintenance & Hurricane damage-Bruce Ramos reported to the membership that most issues were taken care of when we contacted owners.

-Two properties weren't being mowed despite several attempts to contact the owners. The Board voted to fine the owners \$25/day until they took responsibility for maintaining their property according to our deed restrictions. Compliance Committee validated the violations until the contractor cut the grass. The Committee voted no to imposing the fines.

Neither owner has responded or reimbursed the Association for the mowing.

A third property (the same owner that owes two years' dues) is in violation due to junk-like conditions in the back yard. In a Special Directors Meeting on 6/30/25 the Board voted to levy a \$25/day fine until corrected. The fine was confirmed by the Compliance Committee and started 8/28/25. The fine exceeded \$1,000 on 10/8/25. This is the threshold required by law before a fine can be turned into a lien. This has been turned over to our attorney.

Hurricane Damage-Bruce reported to the membership that there were 77 homes that had damage, no carport or lanai slabs that need rebuilt or railing in place. 37 properties have been completed. 29 properties are in the process. There are 5 properties that do not have funds to have the work needed done. Charities have been investigated to help these people. There are 6 properties that did not respond to our numerous attempts to contact them. When the board met on the 4th of this month, to discuss these issues, two of the properties had gotten in touch with a board member to say they are in the process of getting fixes done to their property. No action was taken with these properties. The remaining 4 properties, the board voted to fine the property owner \$25 per day until the work is complete or they show proof of a signed contract or County permit. The board has submitted these code violations to the Compliance Committee for approval.

Dues Status-Sue Schoppman reported that there is 1 outstanding Dues with late fees for 2024. There is 1 outstanding Dues with late fees in 2025. The board has handed the matter over to the Attorney.

Welcome Committee-Bruce reported to the membership that Margaret Ramos will be the chairperson for the committee.

New Owner Welcome Packets -A couple were delivered over the summer. Many were not here so we will look to catch up this fall.

Renter Welcome Packet-1 was delivered this summer.

REMINDER: Renters need to fill out Renter Forms and turn them in. (Renter forms can be found on the website) If this is not done it is a violation of the deed restrictions. Fines may occur.)

Neighborhood Watch-Bruce reported for Peggy Walker, LBI's NW Captain. Monthly Meetings are the 2nd Monday at 10 am. The November meeting was held at Lakeside Club. The December meeting will be at the Edgewater Club. Officer Dominick comes from the Sheriffs office giving tips and reports on happenings in our area. Holiday 3 has a new NW Captain Doug Crawford. If you are interested in becoming a neighborhood watchperson come to the December 8, 2025, and you can get your gear. Officer Dominick also reported on the many cases of fraud they receive each week. February 9th is tentatively scheduled for registering your golf carts, kayaks, bikes etc.

Christmas Decorations-front entrance-Renee Dickinson reported the Christmas Lighting Committee met on April 22, 2025. Those on the committee: Alli Armstrong, Sara Murphy and Stevi Schermond (from Lakeside) The committee agreed to keep the

decorations the same as they were last year with a couple of additions. The committee wanted to add green up-lighting on the palms as well as on the front entrance sign columns. The green flood lights and red string lights to replace 3 of the palm trees that lost a couple of their lights last year have been purchased. The date for putting up the lights has been scheduled for November 22, 2025.

Compliance Committee-Bruce reported that the Compliance Committee held two meetings.

On 7/22/25 the Compliance Committee met for Board levied fine on property 6329 Oriole. 3 committee members were present via zoom and speaker phone. The Committee validated the violation and confirmed the fine.

On 9/30/25 the Compliance Committee met for Board levied fine on both 6300 Bunting and 6342 Falcon. 4 committee members were present via zoom and speaker phone. Voted that there was a violation in both cases up until the contractor had cut the grass. They voted no on both fines.

Unfinished/Old Business

Home/Lot Sales Update-Bruce reported that there are 22 properties for sale in LBI. 12 of the 22 are vacant lots. There is a total of 26 vacant lots in LBI.

Memorandum of Understanding/Addendum to Deed Restrictions 1994- Bruce reported that he has made several attempts to invite Phase 3 & 4 to meet in the spring and in the fall, but they declined and stated they will let us know if they decide they want to meet. We consider this matter closed, as long as they continue doing as they have done in the past in terms of paying 1/3 of the expenses of the Lemon Bay Isles entrance maintenance expenses.

Waterways Clean-Up of Lakes-Bruce reported that some residents have been eating Blue Crabs that flowed into our lakes following hurricane Milton, but we do not know if it is safe to do so. Dave Smith contacted a program where they will come and do a study on the crabs to see if they are safe to eat. The study has not been done yet. It is recommended that you should refrain from eating from the lake as it is a retention pond retaining all impurities that flow into it, feeding everything that lives in it.

Website-Bruce reported that we looked at some suggestions from members about additions to the website, but adding more features would cost more. The website will have one year of Minutes on the website. Owners can download and print from the website. If Owners would like copies of Minutes that go back to 2011, they have been scanned and are saved to computer and can be attached to email upon request. All other minutes prior to this time were destroyed in Hurricane Ian.

New Business

Committees

Nominating Committee-Bruce reported our Bylaws require three members that are not Board Members. They are appointed at the November Board Meeting and announced at this meeting. No one has stepped forward, and we currently have no committee and are in violation of our Bylaws. This Committee receives the names of owners that are willing to run for vacant positions on the Board of Directors. Without this Committee there is a question on whether our elections in January would be valid. Is there anyone willing to Chair this Committee? Is there anyone willing to serve along with the Chairperson?

-January Elections – The following positions will be up for election:

Vice president – two years.

Secretary- two years.

Director – Three years.

Director – One year.

Anyone interested in running contact the nominating committee. A list of those interested will be posted on the bulletin Board in the back.

Audit Committee- We have a chairperson – Stephonie Love – and Teri Barnes has volunteered. We need one more volunteer.

Welcome Committee- We have a chairperson and two members that are here in season.

55+ Survey Committee- We have a volunteer to chair this committee. Susen Hunter.

Announcements/Final Comments-Bruce reminded the membership, the Board is responsible for ensuring owners are abiding by the deed restrictions. The board has no authority if the issue is not in the deed restrictions. If the current deed restrictions seem inadequate, they can be amended. Suggestions can be brought to a Board Member.

Next Board Meeting will be Tuesday, December 2, 2025, at 9:00 am in the Multipurpose Room. All welcome but if you want to speak on an agenda item let a board member know ahead of time.

Next Membership Meeting will be Tuesday, December 16, 2025, at 9:00 am at the Edgewater Club.

Bruce called for a motion to adjourn the meeting. Bill Butland moved to adjourn the meeting, the motion was seconded. The meeting adjourned at 10:02 am.

Lemon Bay Isles-POA

Special Meeting Minutes

April 4, 2025

President Bruce Ramos called the meeting to order at 10:07. The Pledge of Allegiance was recited. There were 103 property owners (15 Proxy voters) at the meeting at the start. At the end of the meeting there were 79 (14 Proxy voters) in attendance.

The Secretary called the roll of officers and directors. Tom Barnes, Sue Schoppman, Allie Armstrong, Carol Roffe, Maryjo Van Winkle, Bruce Ramos and Renee Dickinson were all present.

President Bruce Ramos stated the meeting was called to consider new Deed Restrictions, as the current Deed Restrictions are from 2007, the last Deed Restrictions on record when the Revitalization should have been done in 2018. He expressed that these new Deed Restrictions were not of the Boards making but put together from 2 different committees of homeowners in the past 4 years that worked together and helped bring these Deed Restrictions we will go over today. These are your Deed Restrictions and will determine what kind of community we will have going forward. He explained the process of the meeting according to the bylaws and Roberts Rules. Members were reminded to state their name and address, and that after that they would be given three minutes to speak as allowed by state law. This is to ensure everyone wanting to speak has time. Members were also reminded to speak to the Board about the motion on the floor and refrain from speaking about, or to, the person you agree or disagree with.

Motions were made by sections by the President and seconded by the Vice President. Motions from the floor were made and seconded by members. He read the first 6 paragraphs of the document. He asked if there were any questions concerning this section. Ron Rockefeller of Sparrow Ln pointed out that Lemon Bay Isles, Inc., was incorrect as it is Lemon Bay Isles, Property Owners' Association, Inc., legally. It was agreed that this should be corrected. It was added as an administrative change. The vote to accept the section with the correction was called. The motion passed.

Bruce then moved to accept section 1 as presented and/or amended. Tom Barnes seconded the motion. Tom Barnes found that Inc. should be added where it had been left out in the first paragraph. The change was made to the document as an administrative change. Bruce continued reading section 1 b, when Cheryl Waller of Partridge Ave. moved to change "a late fee of \$10 will be imposed" instead of "a late fee determined by the Board of Directors". The motion was seconded. The motion passed. There were many questions asked from the owners. Don Either of Parakeet Rd moved to add "The Board will have discretion if mitigating circumstances are discovered." The motion was seconded. The motion passed. Bruce continued with the reading of the rest of the section. Bruce called for the vote to the motion to accept section 1. The vote was approved.

Bruce then moved on to section 2 of the document. He moved to accept section 2 as presented and/or amended. Tom Barnes seconded the motion. Bruce read the section. There were no questions or discussions on the New Home section. Bruce called for a vote on the motion. The motion passed.

Bruce moved to accept the Improvement section as presented and/or amended. Tom Barnes seconded. Bruce began reading this section. Susan Hunter of Partridge moved to add the word "exterior" to the first sentence under Improvements. The motion was seconded. There were questions posed about owners needing permission on all exterior improvements such as in painting homes, shutters or doors, which is not on the list of improvements. The answer was no, but when in doubt, fill out the improvement form. The motion stood; Bruce called for the vote. The motion passed.

Section c) many questions were asked by owners about fences, types of fencing, how tall fencing could be, material of the fences, plant fences, where the fences can be placed and if owners could ask for a variance for fences. Brenda Waterbury moved to strike the second sentence regarding fences. "Fences may not extend beyond the width of the original home."

Kimberly Morris of Sparrow moved to add the sentence, "that all fences must be behind the house, no more than 4' (four feet) in height, must not restrict visibility." The motion was seconded.

Gail Cahil of Bunting moved to be able to place fence from the front side of the house to the property lines on back. The motion was seconded. A vote was taken. 39 yes. 45 no. The motion failed.

Bruce called for the vote on the motion made by Kimberly Morris. The vote was taken and the motion passed.

Section d) It was proposed by Bill Butland and seconded, to add "Prior to" the sentence section d). The vote was taken, and the vote was passed.

Bruce moved to accept the Variance section as presented and/or amended. Tom Barnes seconded the motion. The section was read. Bruce asked if there was any discussion or questions. There were none. The vote was taken and the motion passed.

Bruce moved to approve section 3. Pets as presented and/or amended. Tom Barnes seconded the motion. Bruce read section 3. Pets. There were no questions or comments on this section. Bruce called for the vote. The motion carried.

Bruce moved to accept section 4. Occupancy as presented and/or amended. Tom Barnes seconded the motion. Bruce read the section. He asked if there were any questions or comments. There were none. Bruce called for the vote. The motion passed.

Bruce moved that section 5. Property Maintenance be accepted as presented and/or amended. Tom Barnes seconded the motion. Bruce read the section. Bruce asked if there were any discussions on the section. Danette Williams asked what would be the repercussions of not following these guidelines? Bruce explained the process of contacting the owner, sending a letter, then possibly a fine if not following the deed restrictions. Lyn Chaput of Bob White...moved to change b) to once a year instead of twice a year. The motion was seconded. Bruce called to vote for the change. The count was 43 yes 39 no. The vote failed, as it was at this point it was brought to the attention of the board that in order to change the restrictions 2/3rds of the vote was not reached to make those changes. We had to go back to the fence section to see if 2/3rds were reached on those votes. They were voted on again and the count was taken and counted. They were corrected in the document.

Bruce moved to accept section 6. Vehicles as presented and/or amended. He read the section. There were several comments and questions concerning parking situations. There was a motion from the floor by Shellie Putz to change b. replace five (5) consecutive days to ten (10) consecutive days. The motion was seconded. A vote was taken and the motion passed. A vote was then taken on the original motion and the motion passed.

Bruce moved to accept section 7 through 11 as presented and/or amended. Tom Barnes seconded the motion. Bruce read each section asking if there were any questions, there being none, he called for the vote. The motion passed.

Bruce moved to accept section 12. Compliance as presented and/or amended. Tom Barnes seconded the motion. Bruce read the section. He then asked if there were any questions or comments. There was a question about the interpretation of the law concerning the Compliance committee.

Bruce continued reading the rest of the section. He asked if there were any questions or comments about the section read. There were several who were concerned about fees, fines and liens. Bruce assured those that these are measures that we need in place, not for those who are regarding the deed restrictions but those who will not comply after many attempts to get the property owners to get their property into compliance. He asked if there were any changes owners wanted to make. There were none.

He continued to the next paragraph of the section. There were questions about how much time will be given before these measures are taken. Bruce reiterated that these measures are for those who have gone months or years of being contacted and are not doing anything about getting property in compliance. Under compliance measures Lyn Chaput of Bob White Dr. moved to add "the Board will follow compliance measures in order listed below." The motion was seconded. Bruce asked if there were any more questions. There were none. It was announced at this time there were 77 members present at this time at the meeting. Bruce called for the vote. 59 yes 9 no. The addition will be made to this section under compliance.

Bruce continued reading the rest of the compliance. He asked if there were any questions. There were none. He called for the vote to accept the compliance section. The motion passed.

Bruce moved to accept section 13-16 as presented and/or amended. Tom Barnes seconded the motion. Bruce began to read 13 through 16. He asked if there were any questions or comments. Don Messier of Falcon Dr. stated that 16 should be moved to the first section of the document as stated earlier when the addition of Property Owners' Association was added earlier at the beginning of the meeting. Bruce stated that it can be an administrative change as nothing will be changed, just moved. He asked if there were any changes that need to be made to this section. There were none. He called for the vote. The motion passed.

Bruce moved to accept section 17 as presented and/or amended. Tom Barnes seconded the motion. Bruce read section 17 to the members. He asked if there were any questions or changes to this section. There were none. He called for the vote. The motion was passed.

Bruce moved to accept the Appendix Page as presented and/or amended. Tom Barnes seconded. Bruce read the page. He asked if there were any questions. There were none. He called for the vote. The motion passed.

Bruce moved that the Addendum to the Deed Restrictions as recorded with Charlotte County on April 11, 1994, be retained as part of these deed restrictions until such time as it is amended or rescinded. Tom Barnes seconded. A vote was taken and passed.

Bruce moved that these deed restrictions, as presented and amended at the Special Members meeting held on April 4, 2025, be accepted. Tom Barnes seconded. A vote was taken and passed.

Bruce thanked everyone who attended. The new deed restrictions that were passed today will be sent out to owners as soon as they are filed with Charlotte County. That is the date they will become enforceable. Bruce thanked the two committees as well as the many board members that worked on these new restrictions. Thanks to our current board without whose support this would never have happened. Most of all thank you, the owners, for your patience not only today but for the last year plus that we have been going through this process.

Next Board Meeting- November 4, 2025, 9:00am

Next Membership Meeting – April 15, 2025, @ 9:00am

The meeting adjourned at 1:01pm

Lemon Bay Isles-POA

Membership Meeting Minutes

March 18, 2025

The meeting was called to order at 9:00 a.m. A quorum was present. There were 34 people in attendance at the meeting. Phones were silenced and Bruce Ramos lead the membership in the Pledge of Allegiance followed by a moment of silence.

Roll call was taken of the board members. Bruce Ramos, Sue Schoppman, Carol Roffe, Alli Armstrong, Mary Jo Van Winkle and Renee Dickinson were all present. Tom Barnes was absent with reason.

Bruce reminded the members that if anyone wanted to speak on an agenda item to go to the microphone giving name and property address, then he instructed that they had three minutes to address the topic if needed. Alli Armstrong would be timekeeper.

Bruce welcomed the owners and thanked them for attending.

Secretary's Report: Renee Dickinson reported that the membership meeting minutes of February 18, 2025, were approved by the board and emailed to the membership on February 20, 2025. There were no comments or corrections from the membership.

The board meeting minutes of March 4, 2025, were approved by the board and sent to the membership on March 8, 2025. There were no comments or corrections from the membership.

Bruce called for a vote to accept the minutes. Sarah Murphy moved to accept the minutes, and it was seconded. The membership was in favor of the motion. The minutes will be filed.

Treasurer's Report: Sue Schoppman gave the financial report as of March 18, 2025, stating that the Crews bank had a checking balance of \$5441.56, and a savings balance of \$102.74. Synovus checking balance of \$16,385.63, savings balance of \$975.00 and CD balance of \$26,016.88.

Bruce asked if there were any questions on the report. There were none. The report will be filed for an audit.

Committee Reports:

Maintenance Common Property-Front Islands, Etc.: Bruce reported that Tom Barnes had nothing new to report, but that Mary Jo Van Winkle contacted Charlotte County to trim trees along Winchester and Falcon as she had done in the past when serving on the LBI POA board. They were trimmed every year in the past.

Owners Property Maintenance: Bruce Ramos reported that there are still many owners not submitting the Application for Home Improvement Form for improvements. An approval by the Association does not guarantee approval for Charlotte County. Project approval by the board is contingent on obtaining permits from Charlotte County if applicable. If we approve the project and the owner does not obtain the permit, then the board approval is null and void.

Dues Status 2024/2025: Sue Schoppman reported that there are 2 outstanding for 2024 with late fees, and 6 outstanding for 2025 with late fees.

Welcome Committee: Bruce Ramos reported that there is only 1 welcome packet left to be delivered.

Home/Lot Sales Update: As of 3/17/2025 there are 28 properties for sale. 12 of those properties are vacant lots. We have 16 homes for sale. One home on Redwing to be taken out, still waiting for TNT to haul it out. Another home being taken out on Falcon to be replaced with a new one. A new home has been placed on an empty lot on Bunting Lane.

Neighborhood Watch: Peggy Walker reported that they had a meeting on March 10, 2025, and will be having our last neighborhood watch meeting on April 10, 2025. She hopes to have the red dot program implemented for those who would like to be registered with the county in an emergency. She reported that the bicycle and golfcart registration was a success. There were 75 items registered at that time. She encouraged anyone that may be interested in being on the neighborhood watch team to come to the meeting and sign up.

Unfinished/Old Business

Revitalization Process: Bruce Ramos reported that the State has approved our revitalization. The final forms will be signed on Friday and filed with the County.

Deed Restrictions Update (2024-2025): Once the forms are signed and filed with the county the 2007 deed restrictions will be in full force. We will then be able to look at changing them to an up-to-date version. There will be a special meeting on April 4, 2025, at 10:00 am, to go over the updated deed restrictions and vote on the proposal.

Christmas Decoration-Front Entrance: Renee Dickinson reported that she and Alli Armstrong had a brief conversation about getting a meeting together in the first part of April. She has also contacted a member of the LBI 3 & 4 board to see if there was a person who would like to serve on this committee. She hopes that she will hear back soon so that we can get a plan in place for next fall's Christmas decorations.

LBI Website: Renee Dickinson gave a preview of the LBI Website that will be launched soon. The LemonBayIsles.com domain name has been purchased for 2 years for \$ 62.50. This will be an ongoing expense with the website. The site will cost between \$204.00-\$350.00 per year, depending on how much we put on the site and how interactive we want it to be. There will be no maintenance fees going forward as we feel the site is easy enough to update by a board member.

Compliance Committee: Bruce Ramos reported that the committee is ready to go. Since the revitalization is through and once, we get the deed restrictions in place, the board will give ample time to violators to get into compliance.

Memorandum of Understanding/Addendum to Deed Restrictions 1994: Bruce Ramos reported that we are still waiting to hear back on a meeting with LBI POA Phase 3&4's new board for a joint meeting.

Waterways Clean Up of Lakes: Bruce Ramos reported that Dave Smith emailed information on where we stand. Can't put in grass carp to control Hydrilla. Will monitor and treat chemically if necessary. Spraying is done for water hyacinth – Floating weeds. The committee will meet annually.

Transfer Banks: Sue Schoppman reported that the transfer from Crews Bank to Synovus will be completed by the end of the month. Synovus will be the bank from there forward. She has set up Zelle for those who wish to make payments for dues online next year and the info will be sent out with the dues invoice and included on the LBI website.

New Business

21 Properties: Bruce spoke about moving the 21 properties in our POA to Phase 3&4. Cost would exceed \$20,000 and 100% of owners in both POA's would have to agree. On behalf of some of the owners Bruce approached the Edgewater Club to see if those 2 owners that wanted could become members of that club instead of Lakeside. This decision is completely up to the Edgewater Club. The POA's are not involved in the decision.

Next Board Meeting will be Tuesday, April 1, 2025, at 9:00 am in the multipurpose room.

Next Membership Meeting will be Tuesday, April 15, 2025, at 9:00 am following the coffee hour.

Dave Hartman moved to adjourn the meeting. The motion was seconded. The meeting adjourned at 9:50am.

Lemon Bay Isles-POA

Membership Meeting Minutes

February 18, 2025

President Bruce Ramos called the meeting to order at 9:00 am. There was a quorum, 26 members were present.

Bruce asked that all phones be silent and lead in the Pledge of Allegiance followed by a moment of silence for those who we have lost.

The roll was called by Secretary Renee Dickinson. Bruce Ramos, Alli Armstrong, Sue Schoppman, Tom Barnes, Maryjo Van Winkle were present. Carol Roffe was absent with reason.

There were no new members at the meeting.

President Bruce Ramos welcomed owners and thanked them for attending. He informed the membership that at the last board meeting the board voted to appoint director Tom Barnes to the Vice President position vacated when he, Bruce, was elected president. That left Tom's director's position open, and the board elected to appoint Mary Jo Van Winkle to fill that position. We are very lucky Mary Jo volunteered to join the board. She is a past director and president of the board, and we are excited to add her experience to the team.

Secretary's Report: Renee Dickinson reported to the membership that the annual membership meeting minutes from January 14, 2025, were distributed to the membership on January 19, 2025. February 4, 2025, Board meeting minutes were approved by the Board and emailed to the membership on February 8, 2025. There were no questions or comments from the membership about those minutes. Bruce called for a motion to accept the minutes. John Walsh moved to approve the minutes, it was seconded and was approved by the membership.

Treasurers Report: Sue Schoppman reported there is \$23,271.42 in the checking account, \$102.74 in the savings account. (\$10,000 transferred to checking account) and \$25,814.88 in the CD. Bruce asked if there were any questions and there were none. The report will be filed for an audit.

Committee Reports

Maintenance of the Common Properties-Front Entrance: Tom Barnes reported all the lights are now working on the entrance islands using extension cords until a more permanent solution is determined by the board. He stated that all the wires identified as being "live" in the back yards of the three properties on Falcon have been traced back to the individual property owner's electrical panels and they have been advised that they are responsible for resolution by an electrician.

He reported that a follow up with the County has been made both by voice mail and email requesting an update on the demolition date for 6300 Bunting Lane. He will continue following up regularly until this matter is resolved.

He reported that the tree trimming approved at the last meeting was completed.

He reported that the pallets have been removed from the property between Falcon and Bob White. The landscaping company has been nonresponsive to calls for repairing the grass destroyed by the road resurfacing project. He notified them that this is POA land, and they must restore it to the way it was before the project.

Owners Property Maintenance: Bruce Ramos reported the biggest issues are dogs running loose and renters not following community rules. Reminder that owners are responsible for the conduct of their renters and guests.

Dues Status 2024/2025: Sue Schoppman reported that there are 14 properties that have not paid their dues for 2025 and 2 who have not paid either 2024 or 2025 dues. 343 property owners have paid their dues.

Welcome Committee: Bruce Ramos reported that the new committee is doing great and has only one owner and two renter packets left to deliver.

Home/Lot Sales Update: Bruce Ramose reported there are 29 properties for sale, 12 of which are vacant lots. 28 vacant lots 16 of which are not for sale. One property sold this month, and two titles transferred.

Neighborhood Watch: Peggy Walker reported that there was a change in the date of the registration of golf carts and bicycles etc. to Friday, February 28, 2025, from 10 to 11:30. She also reported that she had gotten an update from Officer Dominick about McCall Plaza. He investigated the property and found it to be secured and still for sale.

Bruce added that the Charlotte County Sheriff's Dept has an app that is useful for sending tips on activity that does not rise to the level of a 911 call. They will check all the tips out to see if further action is warranted. There is also a list on the bulletin board of numbers to call for issues that the POA is not responsible for. Example: Streetlight outages should be reported to FPL.

Deed restrictions do not address excessive noise, but the county does have a noise ordinance. Call Sheriff's non-emergency number.

Bruce relayed an incident of two men fishing with a net in Lake Sturgeon. Try to get a picture of them and license plate. May be enough to get them to leave. Otherwise, call the sheriff's non-emergency number. The County owns the water but to get to it they must cross private property. Trespassing as well as possible illegal fishing

Unfinished Business

Revitalization Process: Bruce Ramos reported that we are still waiting for certification. We have spent \$5,750.30 so far and hope that further expenses will not exceed the \$7,000 authorized by owners.

Deed Restriction Update: Bruce Ramos reported that we received recommendations from our attorney. The board will have a workshop to go over them and see if we have any questions for the attorney.

Christmas Decorations-Front Entrance: Renee Dickinson reported that Alli Armstrong was the only volunteer to help with new decorations for Christmas decorating of the front entrance next year.

Compliance and Fine Committee: Bruce Ramos reported that the committee is ready to begin enforcing the deed restrictions when the certification is complete.

Memorandum of Understanding: Bruce Ramos reported the discussion of what both sides are still not in agreement on. They are adamant that they will not pay any expenses for the front entrance signs. Waiting to hear from LBI POA 3-4's new board to get together to discuss further.

Waterways Clean-Up of Lakes: Bruce Ramos reported that there will be a rescheduled meeting on February 28th.

Transfer Banks: Sue Schoppman reported that she has moved association funds from Crews bank to Synovus bank. Checking and Savings accounts are in process. The CD was rolled over on 2/5/25 for another 5 months, at 3.629%.

New Business

Audit Committee Report: Stephanie Love reported that the audit committee met on February 5, 2025, at 9:00. Karen Fraker, Jake Callier, Stephanie Love along with Sue Schoppman to go over monthly cash receipt and expenditure reports from January 1, 2024, through December 31, 2024, along with supporting documentation, including monthly bank statements, bank deposit slips and copies of corresponding checks, and itemized bills, invoices and receipts to support the expenditures. Each month was reviewed individually, and all were found to be in accordance with properly maintained, supported and balanced financial statements. All records were complete, accurate and properly recorded.

Leash Law-Charlotte County/LBI Deed Restrictions: Bruce Ramos discussed that contacting Charlotte County Animal Control is the fastest and most effective way to get a resolution. If you are unwilling to put your name on a complaint they will only talk to the owner and will not issue a citation.

Announcements/Final Comments: Bruce Ramos

Next board meeting will be Tuesday, March 4, 2025, at 9:00 am in the Multipurpose room. All are welcome to attend but if you want to speak on an agenda item, let Bruce know ahead of time.

Next membership meeting will be Tuesday, March 18, 2025, at 9:00 am. following the coffee hour.

Dave Hartman moved to adjourn the meeting. The motion was seconded and the meeting adjourned at 9:35 am.

Lemon Bay Isles-POA

Annual Membership Meeting/Elections Minutes

January 14, 2025

President Nancy Fournier called the meeting to order at 9:16 am. She asked if there was a quorum. There were 67 in attendance to the meeting. The membership was asked to please silence their phones and Alli Armstrong led the group in the Pledge of Allegiance, followed by a moment of silence for those we have lost since the last meeting and those suffering from disasters.

The roll was called. Those present, Sue Schoppman-Treasurer, Carol Roffe-Director, Bruce Ramos-Vice President, Tom Barnes-Director, Alli Armstrong-Director, Nancy Fournier-President and Renee Dickinson-Secretary.

Nancy reminded the membership if they wanted to speak to please go to the microphone and give their names and address for the record, that they a limit of 2 minutes per subject. Carol Roffe was the timekeeper.

Nancy asked if there were any new members/first time to a meeting present. Mary Ann Ross from 6288 Sparrow Lane introduced herself.

President's Remarks-State of the Association-Annual Report 2024-Nancy Fournier (see attached)

Secretary's report-Renee Dickinson reported to the membership that the January 7, 2025, board meeting minutes were approved by the board and emailed to the membership on January 12,2025. Therefore, they were not read at the meeting. Nancy asked if there were any questions or comments on the report. Renee stated that there was a change to the minutes after it had been sent to the membership. Under Owners Propety Maintenance. It should say owners not renters that are not completing the renter forms.

Membership meeting minutes of December 17, 2024, were distributed by email to the membership on December 23, 2024.

Nancy asked if there were any questions on the report, then called for the vote. All were in favor of accepting the report. The report will be filed.

Treasurer's Report-Sue Schoppman gave the Annual Financial Report stating the income of the POA totaled \$25,807.82. The expenses paid totaled \$19,523.07. Banking balances include checking balance of \$5,056.12, the savings balance \$10,102.74 and the CD balance \$25,814.88.

Nancy asked if there were any questions on the report. A call for the vote to accept the report was made. All were in favor of accepting the report. The report will be filed for an audit.

Committee Reports

Front Island Maintenance/Other Issues-Tom Barnes reported that Looney Electric submitted a \$1354.00 proposal to trench in a new electrical line between the new GFCI to the bd receptacle, install PVC in ground, backfill the trench and run new wire from box to box. This proposal does not include other items needed. The board agreed that we table the proposal at this time and consider alternative solutions.

Live Wires Behind Falcon Drive Along Winchester-Tom has contacted several electrical companies to trace the lines to the source for us. FPL will not respond to anything that is not their transmission lines. He has purchased the necessary tester to trace the line to its source and as soon as he has educated himself with the device and practiced a little, he will attempt to finally locate the source of the live wires and disconnect them from the source.

6300 Bunting Lane-Tom reported the code enforcement manager advised that the magistrate has given approval to access the property to document the present condition. The building inspector has inspected the property and as soon as he files his report that confirms it is beyond the FEMA 50% damage estimate it will be approved for condemnation and demolition. This process could be completed in 30 days and depending on the contractor's schedule it should be demolished in the next couple of months.

Additional Tree Trimming Between Partridge and Falcon-The palm tree was trimmed. Cedar trees were removed and bushes trimmed. Further actions to trim the large live oak trees and remove the broken limbs damaged by Hurricane Milton have been requested and a proposal from Brian the Tree Guy was received in the amount of \$800. Tom moved to pay Brian the Tree Guy \$800 to trim the live oaks. All were in favor

Removal of Pallets on Falcon and Bob White-The contractor has been contacted and has promised to remove the empty pallets as soon as possible.

Flashing Streetlight on Oriole and Partridge-has been fixed!

Owners Property Maintenance-Bruce Ramos reported that the biggest issues are dogs running loose and owners not submitting renter forms prior to renters coming in. We need these forms to ensure at least one renter is 55+. Also, to get them the renter's packet which has info on the rules in LBI.

Dogs must be on a leash when off property. Owners are also responsible for picking up waste. This includes POA property.

Owners are responsible for their renters. If renters refuse to follow deed restrictions the property owner will be held responsible. The same pet rules apply to renters.

Dues Status 2024-2025-Sue Schoppman as of today 247 have paid this year's dues. There are still 3 outstanding dues for 2024.

New Owner Welcome Packet-Bruce Ramos reported that the last new owner packet was delivered January 7, 2025. There are no outstanding packets to deliver.

Renters Welcome Packet-Nancy Fournier reported on January 10th we emailed a notice regarding procedures for renting your property. We currently only have 19 renters' Information Forms, and I know there are at least 8 additional out there. I also have 3 without driver's licenses included in that 19.

If you are renting your property this year, please complete the rental information form providing your renters full name telephone number and email address. We also need a copy of their driver's license verifying that they are 55+.

This document is required for all renters even if they rented previously.

The purpose is to make sure we have a current list of who is residing on the property and provide the Edgewater Club with the current names of whom they should give name badges and key cards to for the entrance to the pool and building. We also provide Bill Butland with the email address, so the renters get all the current club activity information. LBI provides the renters with a welcome letter and a list of important information after they arrive. Owners are responsible for their renter. If renters refuse to follow deed restrictions the property owner will be held responsible. The same pet rules apply to renters.

Home/Lot Sales Update-Nancy Fournier reported she took a ride through the park on Sunday afternoon, January 12th to update the lots and homes for sale. She thanked Bonnie Hartman for being her chauffeur.

There are 21 homes for sale; 8 lots for sale; and 16 empty lots. We have one home in the process of being demolished on Redwing; we have another 2 homes that need to be demolished. We have three LLC homes that are not ready to be sold yet. She talked to the GM of one LLC on Friday and another 2 weeks ago. They want them finished as they are losing money as they are not on the market yet. The one on Friday indicated they will have carports, sheds and landscaping as required by our deed restrictions.

January Closings-1 property is sold; we also received 2 property transfer applications from family in the last few days. I have one still trying to contact the previous owner as we have no information on the buyer.

Neighborhood Watch-Peggy Walker LBI Captain encouraged the membership to join the neighborhood watch. There are meetings every third Thursday of the month with Officer Dominick at 10:30 at the Edgewater Clubhouse. For those who would like to join, they will be fitted with vests, golf cart signs or other items to represent the neighborhood watch group.

LBI Email Addresses-Renee reported that she contacted those with email addresses that were returned to her for one reason or another, to add an email address or make corrections to the ones she had.

Welcome Committee-Nancy Fournier & Bruce Ramos-Nancy reported that we launched the first workshop on Friday January 10th with the new welcome committee. Bruce has put together the job description and duties for this committee and he has new packets made up for the committee. They were given the renter information to deliver the renter packets and have the

packets for the home sales to deliver to new homeowners. The committee is chaired by Bev Grottrian; with Michele Forcier and Debbie Schultz on the committee.

Unfinished Business

Revitalization Process-Bruce Ramos reported he thought the packet was sent out but with holidays it was not. He met with the attorney on 1/6/25 and finalized the packet. The attorney stated it would be sent last week.

The Final Result: 245 Consent forms returned. 68% of total owners.

Deed Restrictions Update (2024-25)-Bruce Ramos reports we will be finalizing and sending to owners for review soon. The plan is to present them at an owners' meeting and vote on what we want. This will be like a workshop to get a final product that owners want. Once the revitalization is certified by the state owners will vote on accepting deed restrictions as amended at this previous meeting.

Christmas Decorations Front Entrance-Renee Dickinson reported that the decorations have been taken down and put away. We would like to put together a committee of 2-3 people who could work together to come up with a theme for decorations next year that we could work on and have ready by November. If interested contact Renee.

Compliance & Fine Committee-Nancy Fournier & Bruce Ramos-1st meeting to cover procedures 1/18/25. Then we need to wait for the state to certify the revitalization. The committee is chaired by David Hartman (Falcon), Jason Markle (Parakeet), Kim Morris (Sparrow), Ron Schultz (Gull) and Liz Miller (Partridge) and will meet Saturday the 18th. One will be attending via Zoom.

Christine Klassen 6317 Bob White thanked Bruce for doing this hard work. She then asked if even the deed restrictions were not in force, that phone calls and letters would be an option to get people to comply with taking care of their properties.

Bruce responded that that is what we will continue to do, and it works most of the time. The board's goal is to get people to come into compliance with the deed restrictions. These are just tools for those who will not comply.

Sharon Madorma 6264 Parakeet Rd. You're doing a great job; the compliant issue is so important to keep our property values up. My question is if someone decides not to be compliant, and it results in a fine, how do you make sure the fine will be paid, is it a lien on the house? Or is it just you hope they voluntarily pay the fine and that they care?

Bruce responded, the lawyer recommended that when we must place a fine on a noncompliant owner, we can add to it monthly until they have come into compliance. Those who have not come into compliance after fines have been established, the committee will decide if a lien should be placed on the property. Payment if not paid by the owner may not be made until the property is sold and will be included in the closing cost.

Memorandum of Understanding-Bruce reported the original agreement is how to share the costs of maintenance for the front entrance and islands. We are working on a new agreement with LBI Phase 3-4. Complicated as the original agreement is an addendum to the deed restrictions for LBI I, IA & II. That means that owners must vote on any changes or a replacement.

3&4 asked for more involvement which we agreed to. Invited them to assign someone to work with Tom on maintenance issues at the front entrance and islands. Also inviting them to assist with Christmas decorations and future projects. The sticking point right now is that they want to have equal say concerning decisions about hiring contractors, spending funds to do repairs and upgrades etc. While we understand their concern, our board feels that as they are only paying for 1/3 of costs, they are not entitled to 1/2 the say. In addition, our POA pays all expenses for the entire year, and they don't reimburse until next year.

Sandy Lund 6345 Partridge Ave. What they want is just concerning the front islands? They want half of the decisions about the islands or of the club.

Bruce stated the rumors are all over the place regarding this. The club is not affected as this is only concerning the front 3 islands at the entrance of Lemon Bay Isles.

Residential Recreational Vehicles & Mobile Homes-Nancy Fournier reported that Notices were sent to the membership December 7, 2024. Reminding membership, the Extension for Hurricane Ian is September 22, 2025, Hurricane Helene is September 23, 2027, and Hurricane Milton is October 5, 2027, from Charlotte County.

Deadline for Repairs following Hurricane Ian-Nancy Fournier & Bruce Ramos- Nancy stated as you are aware we were asked by a property owner at the December meeting when we were going to require the membership to have the outside of their homes repaired following Hurricane Ian. We invited property owners to discuss this at the meeting. The board discussed it in January at our board meeting. Now is the time to set the date.

Bruce stated at some point we need to put a deadline on when repairs need to be made. This will be a hardship for owners who cannot afford to make those repairs. As a community we need to recognize that. However, we cannot continue to hold out forever. To ensure our community remains one we can be proud of and to ensure we continue to attract new owners that agree with our vision of this community we must return to the standards we are used to. The following motions will be made. Once the motion is second, we can discuss it.

Motions Concerning Hurricane Damage Repairs- Bruce

I move that all damage to the outside of homes, to include the lot, from Hurricane Ian must have repairs completed to LBI POA, I, IA & II Deed Restriction standards by September 22, 2025. The repairs must include, but are not limited to, damage to roofs, siding, and carport repair/replacement installation and landscaping. Raised concrete structures that will not have a lanai/Florida Room/Sunroom replaced must have a railing installed for safety. If repairs are not completed by this date a signed contract may be provided to the LBI POA Board showing the work is scheduled with an estimate of when work will be completed. Dave Hartman seconded the motion. Discussion

Gordon Campbell 6294 Bunting Ln-asked if Bruce would go over the landscaping requirements. The reason he asked is that the County has its own set of rules on vegetation.

Bruce explained that the County has its ordinances, and we have our deed restrictions. Comply with both.

Gary Lund 6345 Partridge-How are we going to establish what damage has been done by Ian, Helene or Milton? Most neighbors know which Hurricane did the damage to surrounding properties.

Bruce called for the vote. 4 abstained. The motion passed.

Move that all damage to the outside of homes, to include the lot, from Hurricanes Helene and Milton must have repairs completed to LBI POA, I, IA & II Deed Restriction standards by October 10, 2025. The repairs must include, but are not limited to, damage to roofs, siding, and carport repair/replacement installation and landscaping. Raised concrete structures that will not have a lanai/Florida Room/Sunroom replaced must have a railing installed for safety. If repairs are not completed by this date a signed contract may be provided to the LBI POA Board showing that the work is scheduled with an estimate of when the work will be completed. Sara Murphy seconded the motion. Nancy asked if there were any questions for discussion.

Discussion

Bill Butland 6258 Parakeet-my question is you said the county said you have 15 days, and you can't go 16...if the county says 2027 is the date how can you go lower than the counties date? Bruce explained that our deed restrictions can be stricter than the counties. Tom mentioned that this County extension is for recreational vehicles and mobile homes that are used until repairs can be made to your home.

Brenda Turturice 2299 Bob White- Just a clarification, are you talking about the stuff in the yard that hasn't been cleaned up from the last two hurricanes or the structures themselves. Bruce replied, structures mainly, but we are working on debris as well. When the deed restrictions are in place and revitalization is through, we will have more leverage in making sure these things are taken care of.

Gordon Campbell 6294 Bunting Ln-Questioned how we could set a date before the county states. As in his dealings with the county they work within those deadlines. Bruce explained that we would not go through the county for their help in getting

issues resolved. We would fall back on our deed restrictions. Again, the counties' extensions are for RV and Mobile homes parked in the driveway.

Sharon Madorma 6264 Parakeet-To bring some clarity on so called debris. Debris is considered personal items...a property I have in mind has washer and dryer sitting out and doors in the back yard and not in a storage shed. If a letter has already been written, does a second letter need to be sent.

Bruce responded it depends on the deed restrictions we are talking about. We must look at 2007 deed restrictions to see what it states. Our proposal is we prefer meeting with the owner, seeing what the problem is and if we can help, then send a letter, then to the compliance committee if the situation has not been brought into compliance with the deed restrictions. The county is the best way to go right now.

Nancy called for the vote. 1 opposition. 3 abstained. The motion was passed.

Waterways Clean-up of Lakes-Nancy Fournier-Dave Smith indicated on December 17th that he had not heard back from Brandon Moody who is his contact at Public Works for Charlotte County – he says the Public Works Dept. Of Charlotte County usually applies for and receives funds from FEMA to remove debris from the waterways. It's a long process and when they do come, there is usually only a few days' advance notice. I know it's frustrating because we cannot get answers when we want them. But patience is key. Maybe in January when everyone is back, we can try and organize something within our community. I should be a little more mobile by then too. I haven't talked to Dave recently and Bruce was planning to attend the Waterways Meeting in January, but it was canceled. Stay tuned and we will see what we can find out

New Business

Budget 2025-Sue Schoppman-

Nancy commented that the board has approved this budget for the coming year. We had copies available as you checked in this morning of the 2025 budget. Sue will review it with you and answer any questions and then we will take a vote to approve the Budget.

The proposed budget for 2025 has an estimated income of \$25,250.00 with estimated expenses of \$20,595.00 and a surplus of \$4655.00.

Nancy asked if there were any questions or comments about the budget. She then called for a vote to accept the 2025 Budget. The budget was approved by the membership and will be filed for audit.

Transfer Bank- Sue Schoppman-we currently use Crews bank, and we will be switching to Synovus bank they will offer us a better rate on the CD we have there, and they will help us set up electronic banking to use a debit card or credit card for dues payments.

Audit Committee Appointment-Nancy Fournier-At the January board meeting the board asked the following people to serve on the Audit Committee to examine the 2024 Financial Records and report back to the membership at the February 18, 2025, membership meeting. The following have accepted the position, Karen Fraker Chairman – 6281 Bob White Drive - 419-367-1055, Jake Callier - 6173 Redwing Avenue - 941-474-0902 Stephanie Love – 6167 Oriole Blvd – 978-880-3617.

Leash Law Section 1-3-12 of Charlotte County General Ordinances –Nancy Fournier & Bruce Ramos-It is a violation of this article for any person owning or having possession, charge, custody or control of any dog to cause, permit or allow a dog to stray or in any manner to run at large in or upon any public street, sidewalk or other public property or upon the property of another without the express consent of the owner of such private property, however, such dog may be off the premises of the owner or of the person having possession, charge, custody or control of the dog if the dog is leashed or if the dog is in or on a public park specifically designated and posted for such use and the owner is observing all posted rules and regulations governing such use

Terry Schnell 6162 Partridge-To clarify, if you want to make a complaint about a dog running around at large, the authorities cannot do anything about it unless you sign a complaint. It can be a formal complaint by calling them, but you must sign a complaint form for them to be able to do anything about it.

Bill Butland 6258 Parakeet wanted to state that he has information about contractors, Dr's, Nurses and other information that might be helpful for the welcome committee to use in their packets they only need to ask, and he will give it to them. He then went on to thank Nancy and how much she has done and taken on in the last 3 years as president and thanked her from the bottom of his heart.

Additional New Business

Election of Officers-Deanna Borton, Nominating /Elections Chairman-Election of Officers/Director for 2025

Nancy-Since a quorum is present, Deanna Borton, Chair of the Nominating Committee will ask the Secretary to cast one vote for the slate of officers/director as presented at the at the December 17, 2024, membership meeting. Deanna-The Nominating Committee is pleased to report the following people willing and able to serve in the respective offices as shown below: President (2-year term) Bruce Ramos; Treasurer (2-year term) Sue Schoppman; Director (3-year term) Alli Armstrong. As there is no opposition for these positions, I therefore ask Secretary, Renee Dickinson to cast one vote for the new Lemon Bay Isles Property Owners Association Board members for 2025. Renee Dickinson~Secretary cast a vote as directed by the Nominating Chairman.

Outgoing President's Final Remarks-Nancy Fournier (See Attachment)

Introduction of the new Officers and Directors-Nancy Fournier stated that Bruce had resigned his position of Vice President effective January 14, 2025, we now have an open board position of Vice President. If anyone is interested in running for the open 1-year position, please talk to Bruce about it. Then the board will be discussing candidates at the next board meeting to replace the VP for the one year remaining of that term. If it is someone on the board then that position will become open for whatever period is left according to Article IV-Officers-Sec.1(c) Should any office be vacated prior to the end of the office term, the vacancy shall be filled by the Executive Board until the next election. The vacancy shall be filled by the election of a person to serve the balance of the unexpired term.

Nancy introduced incoming new President Bruce Ramos to take over the meeting. Bruce thanked the board and to you, the owners, I look forward to leading this POA with your feedback and support. Please remember, you don't have to be on the board to contribute.

Final words about Nancy's time on the board were expressed along with the gratitude of all attending the meeting.

Please join us after the meeting for some refreshments and a chance to say thank you to Nancy and to meet your POA Board.

Next meetings:

Next Board meeting: Tuesday, February 4, 2025, at 9:00am in Multipurpose Room

Next Membership meeting will be Tuesday, February 18, 2025, at 9:00 am.

Sara Murphy moved to adjourn the meeting; Deanna Borton seconded. The meeting adjourned at 11:07am.